GATES FIRE DISTRICT

2355 Chili Avenue, Rochester, New York 14624
Phone: 585-426-2720 Fax: 585-426-7444
www.gatesfiredistrictny.gov
Serving Territory in the Towns of Gates and Chili, N.Y.

Gates Fire District
Board of Fire Commissioners
Regular Commission Meeting
Thursday, October 8, 2026
6:30 PM

UNAPPROVED MINUTES

Attendance
James Werth, Chairman
Daniel Cox, Vice Chairman
Louis Comenale, Jr., Commissioner
Charles Johnson, Commissioner
Timothy D. Goole, District Fire Chief
Mark A. Quill, District Assistant Fire Chief
Brittany Gould-Treasurer
Julie Spencer, Deputy District Treasurer
Donna Capone, District Secretary

Guests
**See attached sign-in sheet

Absent
Kevin Mahoney, Esq., Legal Counsel-Excused

Chairman Werth called the Regular Commission meeting of the Gates Fire District to order at 6:30 p.m.

Pledge of Allegiance was led by Commissioner Cox.

Chairman Werth identified all the emergency exits within the building.

Would any of the guests like to address the Board at this time?
Please state your name and address for the record:

The guests declined to address the Board.

Unapproved

Approval of Prior Meeting Minutes:
Motion to approve the September 24, 2026, Commission meeting minutes made by Commissioner Cox and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Treasurer's Report – presented by Brittany Gould:
Treasurer's Report presented.

Motion to approve the Treasurer's Report as September 30th, 2026, made by Commissioner Johnson and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Monthly Check List Report presented.

Motion to approve the Monthly Check List Report made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Profit and Loss Report presented:

Motion to approve the Profit and Loss report made by Commissioner Comenale and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Accounts Payable Report: Bills to be paid since the last meeting in the total amount of $126,051.96 were presented by the Treasurer and were audited by the Board of Fire Commissioners. All Commissioners in attendance signed the attachment to the Treasurer's Office list of vouchers approved to be paid.

Motion and Resolution to approve the Accounts Payable Report for the October 8th, 2026, bills and ordering the Treasurer to pay such audited and approved vouchers in the amount of $126,051.96 made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

District Secretary's Report – Donna Capone:
What time does the Board want to hold the District Election in December? Commission discussed 3:00 pm until 9:00.

Unapproved

Motion 3-9 and the paid $100.00 per inspector/ballot clerk and furnish a meal

Motion to approve to the district election to run from 3:00 pm until 9:00 pm and pay the district election inspectors $100.00 per person and furnish a meal made by Commissioner Werth and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Note: Petitions will be also be submitted for approval at the October 22nd meeting.

Adoption of Chairman and Election Inspectors for the Election in December. We have asked the inspectors that worked at last night's Bond vote and they are willing to do it again in December, however, we should have at least two alternates. Any suggestions?

The proposed budget was brought to the Town of Gates and the Town of Chili on September 30th, 2026. It was also posted to our website on September 30th.

The Notice of the 2027 Budget Hearing was brought to the Town of Gates and the Town of Chili on September 30th, 2026. It was also posted to our website on September 30th.

Chief Quill distributed Informational Bulletin 26-039 to All Personnel regarding the District Mechanic being Out of Town.

Chief Quill distributed Informational Bulletin 26-040 to All Personnel regarding him being Out of Town.

The Summary Notice of Election for the Bond Vote was brought to the Town of Gates and the Town of Chili on September 18th and put on our website on September 18th.

I am working on the 2027 meeting dates. I would like to ask the Board what location you would like to have the Organizational meeting, last year it was held in the Administration Building. Also, for the month of November the first meeting falls on a holiday, November 11th (which is Veterans' day). How would board like to proceed? It is a floating holiday for the administrative staff.

Commission discussed: Organizational meeting to be held at Station 1. Ist meeting in November to be held on Wednesday, November 10th.

I will be out of the country with no cell or email access from October 9th through October 18th. I will return to the office on Monday, October 19th.

Chief's Report – Timothy D. Goole:
September 2026: 474 Calls for Service

Unapproved

Purchase Requests:

Community Risk Reduction:
Permission to spend $18,146.28 with Home Depot for Carbon Monoxide Detectors. This is reimbursable through our CO Detector grant; permission to spend $2,085.95 with MCR Medical for CPR Training Equipment; permission to spend $2,674.95 with Roth ID for car seat Roth ID Tags. This is reimbursable through our car seat grant. There are funds to cover these expenses.

Motion to approve the purchase of Carbon Monoxide Detectors from Home Depot at a cost of $18,146.28; the purchase of CPR Training Equipment from MCR Medical at a cost of $2,085.95; the purchase of car seat Roth ID Tags from Roth ID at a cost of $2,674.95 made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

NGFD Leadership Change: Chief Battaglia of North Greece Fire District has retired. Assistant Chief Joe Lissow has been promoted to Fire Chief and Battalion Chief Jason Klein has been promoted to Assistant Chief.

UPS (Uninterrupted Power Supply) System: The battery replacement of the UPS system has been completed. During the testing they determined the amps across the three phases are not balanced. They are looking into this and will make recommendations.

Fatal Fire Stats: Year to Date as of October 2026, there have been 141 fire fatalities in New York State. Only 24 homes of those incidents had working smoke detectors. 20% of those incidents reported having extreme clutter or hoarding conditions.

Electronic Sign Requests: We have received an inquiry from the League of Woman Voters if we would be willing to post voting messages on our electronic signs around election time.

Motion to approve the League of Woman Voters to post voting messages on our electronic signs around election time made by Commissioner Comenale and seconded by Commissioner Werth. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Recognition: I would like to take a moment and recognize the efforts of Treasurer Gould, Assistant Chief Quill and Captain Comenale for their efforts in the Bond vote presentations.

Unapproved

Bond Vote Feedback from Commissioners: I would like to hear any feedback any Commissioner may have received during the bond vote process. Commissioner Johnson, I noticed posted on social media today regarding this. What was the feedback prior to that?

Thank yous:
I received a thank you from Chief Napolitano from the City of Rochester Fire Department for our assistance provided to Rochester Fire Department during a second alarm fire.
I also received a thank you note from the Monroe County Public Safety Director for his invite to our September 11th remembrance and for allowing the attendance of the Monroe County Civil Bureau recruit class.

Administrative Offices Closed: The Administrative Offices will be closed on Monday October 12th for the Holiday.

Out of Town: I will be out of town from October 17th through October 25th.

Assistant Chief's Report-Mark A. Quill:
Apparatus Updates:

Quint 4530 is still out of service.

Quint 4530 Bond Replacement Update: The Bond vote for replacing Quint 4530 did not pass yesterday evening. Taking this into account I would like to make a motion that the district does not move forward with the purchase and cancels the bid.

Motion to approve to cancel the Bid for the replacement of 4530 and not move forward with the purchase made by Commissioner Werth and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Surplus Request Resolution 2026.10.8.1

Motion to approve Resolution 2026.10.8.1 to Surplus Fire Apparatus made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Purchase Requests:
Apparatus:
Request permission to spend $5,176.09 with Firematic Supply Company Inc. for repair parts for Quint 4530; as a part of the repair process for Quint 4530 the insurance adjuster evaluated the vehicle, and all repairs are to be covered by the

Unapproved

insurance company. Thus, I am requesting approval to pay the $1,000.00 insurance deductible to the Churchville Agency. There are funds to cover the expenses.

Motion to approve the purchase of parts for the repair of 4530 from Firematic Supply Company, Inc. at the cost of $5,176.09; payment of $1,000.00 to Churchville Agency for insurance deductible made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Equipment:
Request permission to purchase three (3) Bryx Audio Zone Controllers and the associated software for the price of $5,250.00 from Bryx; request permission to authorize RadioMax to install the new Bryx Audio Zone Controllers for the price of $1,492.30. There are funds to cover these expenses.

Motion to approve the purchase of three (3) Bryx Audio Zone Controllers and the associated software at the cost of $5,250.00; to approve RadioMax to install the new Bryx Audio Zone Controllers at the cost of $1,492.30 made by Commissioner Comenale and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Services:
Request permission to authorize Western New York Radio Solutions to program all District Mobile and Portable Radios for up to $1,500.00. There are funds to cover the expense.

Motion to approve Western New York Radio Solutions to program all District Mobile and Portable Radios at a cost of up to $1,500.00 made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Chairman Werth's Report:
No Report

Vice Chairman Cox's Report:
District Mechanic H. Reed to handle the sale of the surplus vehicle.

Motion to approve the District Mechanic Harris Reed to handle the sale of the surplus vehicle made by Commissioner Cox and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Unapproved

Update on the Board of Directors of the Gates Chili Fire Department decision that they will no longer have a membership secretary for 2027. Not only are they not actively recruiting but they will no longer have a membership secretary.

Commissioner Comenale's Report:
No Report

Commissioner Johnson's Report:
No Report

Kevin Mahoney, Esq.
Excused

Executive Session:
The Board did not enter into Executive Session.

Open Session:
Does anyone have anything to present before closing the meeting?

Adjournment:
Motion to adjourn the October 8th, 2026, Regular Commission Meeting at 6:59 p.m. made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Respectfully submitted,

Donna Capone
District Secretary

Unapproved

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RESOLUTION DECLARING CERTAIN FIRE EQUIPMENT SURPLUS PURSUANT TO TOWN LAW 176(23)

Resolution 2026.10.8.1

WHEREAS, the Gates Fire District (the "Fire District") previously acquired certain fire equipment, 2016 Chevrolet Silverado 2500 with cap, VIN # 1GC1KVEG4GF118271 (the "Fire Equipment") owned and used by the Fire District for the purpose of fire suppression and for otherwise meeting the uses and purposes of the Fire District, and

WHEREAS, it is no longer necessary for the Fire District to retain such Fire Equipment to achieve the objectives of the Fire District,

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Fire Commissioners of the Gates Fire District, does hereby determine that the Fire Equipment is no longer necessary for any of its uses or purposes and hereby declares the Fire Equipment to be surplus; and it is further

RESOLVED, that pursuant to certain preliminary valuations of the Fire Equipment, that the Fire Equipment is worth less than $20,000 pursuant to the requirements of Town Law 176(23); and it is further

RESOLVED, that the Fire Equipment be disposed of in a manner acceptable to the Board of Fire Commissioners as it may determine in its sole discretion on an “as is, where is, how is” basis; and that the sale be made without warranty, representation or guarantee and upon such further terms or conditions as in the best interests of the Fire District as determined by the Board of Fire Commissioners, and it is further

Commissioner Cox moved, Commissioner Johnson seconded, and the Board of Fire Commissioners voted as follows:

..... Name:	Voting: Aye or Nay:
Chairman Werth	AYE
Commissioner Cox	AYE

Unapproved

Commissioner Comenale	AYE
Commissioner Johnson	AYE

The foregoing resolution was thereupon declared duly adopted.

October 8, 2026

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Donna Capone, Secretary
Gates Fire District

Unapproved