GATES FIRE DISTRICT

2355 Chili Avenue, Rochester, New York 14624
Phone: 585-426-2720 Fax: 585-426-7444
www.gatesfiredistrictny.gov
Serving Territory in the Towns of Gates and Chili, N.Y.

Gates Fire District
Board of Fire Commissioners
Regular Commission Meeting
THURSDAY, October 22, 2026
6:30 PM

UNAPPROVED MINUTES

Attendance
James Werth, Chairman
Daniel Cox, Vice Chairman
Louis Comenale, Jr., Commissioner
Charles Johnson, Commissioner
Mark A. Quill, District Assistant Chief
Brittany Gould, Treasurer
Donna Capone, District Secretary
Julie Spencer, Deputy District Treasurer

Guests
**See attached sign-in sheet

Absent
Timothy D. Goole, District Fire Chief-excused
Kevin Mahoney Esq., Legal Counsel-excused

Chairman Werth called the Regular Commission meeting of the Gates Fire District to order at 6:31 p.m.

Pledge of Allegiance was led by Commissioner Comenale.

Chairman Werth identified all the emergency exits within the building.

Would any of the guests like to address the Board at this time?
(please state your name and address)

Unapproved

The guest declined to address the Board.

Approval of Prior Meeting Minutes:
Motion to approve the October 8th, 2026, Commission Meeting Minutes made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Treasurer's Report – presented by Brittany Gould:
Accounts Payable Report: Bills to be paid since the last meeting in the total amount of $437,144.61 were presented by the Treasurer and were audited by the Board of Fire Commissioners. All Commissioners in attendance signed the attachment to the Treasurer's Office list of vouchers approved to be paid.

Motion and Resolution to approve the Accounts Payable Report for October 22nd, 2026, bills and ordering the Treasurer to pay such audited and approved vouchers in the amount of $437,144.61 made by Commissioner Comenale and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

September LOSAP Summary Report presented.

Motion to approve the September LOSAP Summary Report made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Resolution 2026.10.22.1 Adoption of 2027 Final Budget.

Motion to approve Resolution 2026.10.22.1 Adoption of the 2027 Final Budget made by Commissioner Werth and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

District Secretary's Report – Donna Capone:
The Certificate of the Result of the Canvass Fire District Election for the Bond Vote was delivered to the Town of Gates and the Town of Chili on October 8th.

We have received the Penflex annual report and executive summary on October 19th. I have provided the Board with copies.

The Notice of Public Hearing for the Budget Hearing was published in the Rochester Business Journal on October 9th.

Unapproved

The Transfer Funds from Capital Reserve Account to the General Operating Account (Resolution 2026.9.24.5) was published in the Rochester Business Journal on October 9th.

The published Notice of the Budget Hearing was brought to the Town of Gates on October 15th and the Town of Chili on October 14th.

Assistant Chief Quill distributed Informational Bulletin 26-041 to All Personnel regarding Medal Day 2026.

Chief Goole distributed Informational Bulletin 26-042 to All Personnel regarding him being Out of Town.

Chief Goole distributed Informational Bulletin 26-043 to All Officers and Firefighters regarding Injury Reporting.

Assistant Chief Quill distributed Informational Bulletin 26-044 to All Personnel regarding District Mechanic being Out of Town.

The Petition for the 2026 Election for both the 2-year term and the 5-year term have been provided to the Board for approval.

Motion to approve the two-year term and five-year term for the 2026 Election made by Commissioner Cox and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Resolution 2026.10.22.2 Adoption of Chairman and Election Inspectors.

Motion to approve adoption of Chairman and Election Inspectors made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Request to spend up to $250.00 on dinner for election night for the election workers.

Motion to approve to spend up to $250.00 on dinner for election night for the election workers made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Chief's Report – Timothy D. Goole:
Excused

Unapproved

Assistant Chief's Report - Mark A. Quill:
General Information: Annual Medal Day will be held on Saturday, November 7th, 2026, at 10:00 am at headquarters.

Apparatus Use Request: Request permission to again attend Good Night Lights on December 9th and December 16th.

Motion to approve the use of district apparatus to attend Good Night Lights on December 9th and December 16th made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Apparatus Updates: All district apparatuses are currently in service.

Surplus Request: Resolution 2026.10.22.3

Motion to approve Resolution 2026.10.22.3 which declares surplus of a district owned vehicle.

Motion to approve Resolution 2026.10.22.3 made by Commissioner Cox and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

District Mechanic will handle the sale of the vehicle.

Purchase Requests:
Community Risk Reduction:
Request permission to pay $85.00 to Safe Kids Worldwide for a Car Seat Instructor fee. This will be reimbursed through our car seat grant.

Motion to approve to spend $85.00 to Safe Kids Worldwide for a Car Seat Instructor fee made by Commissioner Werth and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Equipment:
Request permission to purchase ten (10) Lifepak CR2 AEDs for the price of $19,237.50 from Stryker; request permission to purchase ten (10) LPCR2 Toughcases for the price of $3,000.00 from Stryker; request permission to purchase self-contained breathing apparatus chest straps for the price of $1,395.00 from Firematic Supply Company, Inc. There are funds to cover these expenses.

Motion to approve the purchase of ten (10) Lifepak CR2 AED's from Stryker at a cost of $19,237.50; to purchase ten (10) LPCR2 Toughcases from Stryker at a cost of

Unapproved

$3,000.00; to purchase self-contained breathing apparatus chest straps from Firematic Supply Company, Inc. at the cost of $1,395.00 made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Request for Executive Session for a Personnel Matter

Chairman Werth's Report:
No Report

Vice Chairman Cox's Report:
Request approval for All State Fire & Security for inspections of our kitchen hoods, fire extinguishers, back flow systems and similar items. This is a three-year contract.

Motion to approve All State Fire & Security for inspections of our kitchen hoods, fire extinguishers, back flow system and similar items made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Commissioner Comenale's Report:
No Report

Commissioner Johnson's Report:
No Report

Kevin Mahoney, Esq.
Excused

Executive Session:
Motion made at 6:44 p.m. by Commissioner Werth and seconded by Commissioner Cox to enter Executive Session for the purpose of discussion regarding *the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and or potential litigation.* Roll Call Vote: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

A motion to exit Executive Session made by Commissioner Johnson and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

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The Board exited Executive Session and returned to Open Session at 6:54 pm. The Board took no action in Executive Session.

Open Session:
Request permission to pull the list for Fire Lieutenant with Monroe County Civil Service.

Motion to approve to pull the Civil Service List for Fire Lieutenant made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Adjournment:
Motion to adjourn the October 22nd, 2026, Regular Commission Meeting at 6:55 p.m. made by Commissioner Cox and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Respectfully submitted,

Donna Capone
District Secretary

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RESOLUTION ADOPTING FINAL BUDGET
FISCAL YEAR 2027
Resolution No. 2026.10.22.1

WHEREAS, the Board of Fire Commissioners of the Gates Fire District having duly and carefully considering the public safety and fire protection needs of the residents and taxpayers of the Gates Fire District for fiscal year 2027 and having prepared a revised proposed budget therefore,

NOW, THEREFORE IT IS

RESOLVED, that pursuant to Town Law 181(3)(b) the Board of Fire Commissioners of the Gates Fire District does hereby adopt, as and for its Final Budget for 2027, the attached Schedule A and directs the Secretary to make such available to the public as provided by law.

Commissioner Werth moved, Commissioner Comenale seconded, and the Board of Fire Commissioners voted as follows:

Action by the Gates Fire District
Board of Fire Commissioners

Name	Voting AYE or NAY
James Werth, Chairman	**AYE**
Daniel Cox, Vice Chairman	**AYE**
Louis Comenale, Jr.	**AYE**
Charles Johnson	**AYE**

The foregoing resolution was thereupon declared duly adopted and approved by 100 percent of the total voting power of such Board of Fire Commissioners.

October 22, 2026

Donna Capone
District Secretary

Unapproved

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Schedule A

2027 Final Budget

BUDGET SUMMARY		
Total Appropriations	$	22,013,730
Less:		
Estimated Revenues	$	519,000
Interfund Transfers From Restricted Reserve 6G	$	202,000
Amount to be Raised by Real Property Taxes	**$**	**21,292,730**

APPROPRIATIONS				
A3410.1 · Personal Services			$	11,323,330
A3410.2 · Equipment and Capital Outlay			$	448,700
A3410.4 · Contractual			$	1,652,700
A3410.8 · Employee Benefits			$	7,989,000
90108 · NYS ERS Pension	$	180,000		
90158 · NYS P&F Pension	$	3,315,000		
90308 · Social Security Employer (FICA)	$	800,000		
90408 · WC Insurance	$	320,000		
90458 · Life Insurance	$	14,000		
90558 · Disability Insurance	$	20,000		
90608 · Medical	$	3,236,000		
90898 · Other Employee Benefits	$	104,000		
1990.4 Contingency Funds			$	100,000
A962 Funding of Reserves			$	500,000
Total Appropriations			**$**	**22,013,730**

ESTIMATED REVENUES AND USE OF FUNDS				
A510 · Estimated Revenues			$	519,000
A2401 · Interest Income	$	425,000		
A2410 · Lease Income	$	29,000		
A2665 · Surplus of Equipment	$	35,000		
A2770 · Misc. Income (Insurance Recoveries)	$	30,000		
A5031 Interfund Transfers From Restricted Reserve 6G			$	202,000
Total Estimated Revenues and Use of Funds			**$**	**721,000**

ESTIMATED FUND BALANCE		
Restricted Reserves (6G)	$	1,019,000
Restricted LOSAP	$	2,738,549
Assigned	$	20,000
Unassigned	$	2,980,982
Total Estimated Fund Balance	$	6,758,531

Unapproved

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Authorization Appointment of Election Officials

Resolution 2026.10.22.2

Whereas, Section 175-1 (b) of the Town Law provides for a system of registration for Fire District Elections; and

Whereas, of register of eligible Fire District voters must be prepared prior to the Fire District Elections; and

Whereas, such registration shall be presented from names of persons who registered with the County Board of Elections:

NOW THEREFORE, BE IT RESOLVED that the following resident electors of the Gates Fire District are hereby appointed to constitute the Gates Fire District Board of Elections for the 2026 Annual Fire District Election:

Chairman: Neil Krautwurst
Election Inspector: Carol Wachtman
Election Inspector: Debra Krautwurst
Election Inspector: Edward Kretser
Alternate: Larry Huey
Alternate: Andrea Capone

This resolution 2026.10.22.2 includes the use of a paper ballot for the election with the option of a write in ballot, the salary of $100.00 for six hours worked for the election, which are from 3:00 p.m. to 9:00 p.m. on December 8, 2026.

Commissioner Cox moved, Commissioner Johnson seconded, and the Board of Fire Commissioners voted as follows:

Unapproved

Action by the Gates Fire District
Board of Fire Commissioners

Name	Voting AYE or NAY
Daniel Cox, Chairman	**AYE**
James Werth, Vice Chairman	**AYE**
Louis Comenale, Jr.,	**AYE**
Charles Johnson	**AYE**

The foregoing resolution was thereupon declared duly adopted and approved by the Board of Fire Commissioners.

October 22, 2026

Donna Capone

District Secretary
Gates Fire District

Unapproved

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RESOLUTION DECLARING CERTAIN FIRE APPARATUS SURPLUS PURSUANT TO TOWN LAW 176(23)

Resolution No. 2026.10.22.3

WHEREAS, the Gates Fire District (the "Fire District") previously acquired a certain 2012 E-One Cyclone II Engine apparatus with a fire pump, emergency lights, and other equipment VIN 4EN6AAA81C1007152 (the "Fire Apparatus") owned and operated by the Fire District for the purpose of fire suppression and for otherwise meeting the uses and purposes of the Fire District, and

WHEREAS, it is no longer necessary for the Fire District to retain such Fire Apparatus to achieve the objectives of the Fire District,

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Fire Commissioners of the Gates Fire District, does hereby determine that the 2012 E-One Cyclone II Engine apparatus with a fire pump, emergency lights, radios and other equipment VIN 4EN6AAA81C1007152 (the "Fire Apparatus") owned and operated by the Fire District for the purpose of fire suppression and for otherwise meeting the uses and purposes of the Fire District is no longer necessary for any of its uses or purposes and hereby declares the Fire Apparatus to be surplus, subject to permissive referendum; and it is further

RESOLVED, that pursuant to certain preliminary valuations of the Fire Apparatus, that this Resolution maybe be subject to permissive referendum pursuant to the requirements of Town Law 176(23); and it is further

RESOLVED, that subject to the satisfaction of the requirements for a permissive referendum be approved declaring the Fire Apparatus surplus, that it be disposed of in a manner acceptable to the Board of Fire Commissioners as it may determine in its discretion including but not limited to advertised for bid, sold to the highest responsible bidder, with a minimum bid acceptable to the Board of Fire Commissioners, on an “as is, where is, how is” basis, or as the Board of Fire Commissioners may otherwise determine in its discretion; that the Board of Fire Commissioners shall reserve the right to reject any and all bids submitted; and that the sale be made without warranty, representation or guarantee and upon such further terms or conditions as in the best interests of the Fire

Unapproved

District as determined by the Board of Fire Commissioners, and it is further

RESOLVED, that this resolution is subject to a permissive referendum as provided by of Town Law Section 176(23) and Section 6-g of the General Municipal Law.

Commissioner Cox moved, Commissioner Comenale seconded, and the Board of Fire Commissioners voted as follows:

Name:	Voting: Aye or Nay:
Chairman Werth	AYE
Vice Chairman Cox	AYE
Commissioner Comenale	AYE
Commissioner Johnson	AYE

The foregoing resolution was thereupon declared duly adopted and approved by the Board of Fire Commissioners.

October 22, 2026

_____
Donna Capone, Secretary
Gates Fire District

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