GATES FIRE DISTRICT

2355 Chili Avenue, Rochester, New York 14624
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www.gatesfiredistrictny.gov
Serving Territory in the Towns of Gates and Chili, N.Y.

Gates Fire District
Board of Fire Commissioners
Regular Commission Meeting
THURSDAY, May 28, 2026
6:30 PM

UNAPPROVED MINUTES

Attendance
James Werth, Chairman
Daniel Cox, Vice Chairman
Louis Comenale, Jr., Commissioner
Charles Johnson, Commissioner
Mark A. Quill, District Assistant Chief
Donna Capone, District Secretary
Brittany Gould, Treasurer
Julie Spencer, Deputy District Treasurer

Guests
**See attached sign-in sheet

Absent
Kevin Mahoney Esq., Legal Counsel-excused
Richard Koch, Commissioner-excused
Timothy D. Goole, District Fire Chief-excused

Chairman Werth called the Regular Commission meeting of the Gates Fire District to order at 6:30 p.m.

Pledge of Allegiance was led by Treasurer Gould.

Chairman Werth identified all the emergency exits within the building.

Would any of the guests like to address the Board at this time?
(please state your name and address)

No Guests were in attendance.

Unapproved

Approval of Prior Meeting Minutes:
Motion to approve the May 14th, 2026, Commission Meeting Minutes made by Commissioner Johnson and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Treasurer's Report – presented by Brittany Gould:
Accounts Payable Report: Bills to be paid since the last meeting in the total amount of $252,703.53 were presented by the Treasurer and were audited by the Board of Fire Commissioners. All Commissioners in attendance signed the attachment to the Treasurer's Office list of vouchers approved to be paid.

Motion and Resolution to approve the Accounts Payable Report for May 28th, 2026, bills and ordering the Treasurer to pay such audited and approved vouchers in the amount of $252,703.53 made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

District Secretary's Report – Donna Capone:
I will not be attending the June 25th Commission meeting, the district Clerk Julie Spencer will be handling the recorder in my absence.

Chief Goole distributed Informational Bulletin 26-016 to All Personnel regarding him being out of Town.

Assistant Chief Quill distributed Informational Bulletin 26-017 to All Personnel regarding American Flags to Half-Staff.

Chief's Report – Timothy D. Goole-presented by Assistant Chief Quill:
Purchase Requests:
Community Risk Reduction:
Permission to spend $115.86 on shipping cost for purchase approvals from last meeting. This was already approved via email. There are funds to cover the expenses.

Motion to approve to spend $115.86 on shipping cost for purchase approvals from last meeting made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Education Reimbursement: Looking for permission to reimburse an employee in the amount of $1,514.25 for education reimbursement. All the appropriate paperwork has been submitted.

Unapproved

Motion to approve the educational reimbursement for an employee in the amount of $1,514.25 made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Town of Gates Celebrating America: We will have 4518 and 4532 in the town parade on June 27th for their celebrating America event.

Greenlight meter: Greenlight plans to start installing the meter at Station 2 on Monday, June 1st.

Thank you letter:
I received a thank you letter from Fire Coordinator Tschiderer of the Monroe County Fire Bureau for the assistance we provided during a recent Monroe County Level 1 Technical Rescue response on May 18th.

June 11th Commission meeting: I will be unable to attend the June 11th Commission meeting due to being out of town attending the New York State Association of Fire Chiefs Annual Conference. I will submit my report to the Assistant Chief.

Vehicle use: I am looking for permission to use my District vehicle for transportation back and forth from the New York State Association of Fire Chiefs Annual Conference.

Motion to approve the use of the Chiefs district vehicle to attend the New York State Association of Fire Chiefs Annual Conference made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Assistant Chief's Report - Mark A. Quill:

Apparatus Updates
Quint 4530 is out of service. It should be back in service next week.
Quint 4510 was involved in a minor motor vehicle accident with minimal damage while operating on the scene of our working fire on May 24, 2026.

Purchase Requests:
Request to purchase shelving and storage bins from Home Depot at the price of $1,145.64 for the storage of equipment at Company 3.

Motion to approve the purchase of shelving and storage bins from Home Depot at the cost of $1,145.64 made by Commissioner Johnson and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Unapproved

Request to purchase twenty-five (25) Lion HD 395143 Prevent Clear Nomex Hoods for the price of $3,625.00 from Colden Fire & Rescue for replacement and backstock; request to purchase six (6) pairs of Globe 14" Supreme Turnout Boots at the price of $3,630.00 from Firematic Supply Company Inc. to replace boots that are due for replacement; request to purchase twenty-one (21) pairs of extrication gloves from Galls at the price of $1,005.45 for replacement and backstock; request to purchase twelve (12) Seek FirePro 300 Thermal Imaging Cameras and Aluminum Carabiner Mounts for the price of $14,027.88 from MES, these cameras are part of the District's Thermal Imaging Camera replacement plan; request to purchase two (2) NXT Pro Thermal Imaging Cameras for the price of $16,270.00 from Colden Fire Rescue. Included in this price is a $250.00 trade in for our old Thermal Imaging Cameras. These cameras are also part of the District's Thermal Imaging Camera replacement plan. There are funds to cover these expenses.

Motion to approve the purchase of twenty-five (25) Lion HD 395143 Prevent Clear Nomex Hoods for the price of $3,625.00 from Colden Fire & Rescue; to purchase six (6) pairs of Globe 14" Supreme Turnout Boots at the price of $3,630.00 from Firematic Supply Company Inc.; to purchase twenty-one (21) pairs of extrication gloves from Galls at the price of $1,005.45; to purchase twelve (12) Seek FirePro 300 Thermal Imaging Cameras and Aluminum Carabiner Mounts for the price of $14,027.88 from MES; to purchase two (2) NXT Pro Thermal Imaging Cameras for the price of $16,270.00 from Colden Fire Rescue made by Commissioner Johnson and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Chairman Werth's Report:
No Report

Vice Chairman Cox's Report:
Meter we are talking about under the Chief's report is for the tracking the amount of electrical usage for Greenlight to seek to get reimbursed from Greenlight.

Commissioner Comenale's Report:
No Report

Commissioner Koch's Report:
Excused

Commissioner Johnson's Report:
No Report

Kevin Mahoney, Esq.
Excused

Unapproved

Executive Session:
The Board did not enter into Executive Session.

Open Session:
No additional motions were made.

Adjournment:
Motion to adjourn the May 28th, 2026, Regular Commission Meeting at 6:42 p.m. made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Respectfully submitted,

Donna Capone
District Secretary

Unapproved