GATES FIRE DISTRICT

2355 Chili Avenue, Rochester, New York 14624
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www.gatesfiredistrictny.gov
Serving Territory in the Towns of Gates and Chili, N.Y.

Gates Fire District
Board of Fire Commissioners
Regular Commission Meeting
Thursday, April 9, 2026
6:30 PM

UNAPPROVED MINUTES

Attendance
James Werth, Chairman
Daniel Cox, Vice Chairman
Louis Comenale, Jr., Commissioner
Charles Johnson, Commissioner
Timothy D. Goole, District Fire Chief
Mark A. Quill, District Assistant Fire Chief
Brittany Gould-Treasurer
Julie Spencer, Deputy District Treasurer
Donna Capone, District Secretary

Guests
**See attached sign-in sheet

Absent
Kevin Mahoney, Esq., Legal Counsel-Excused
Richard Koch, Commissioner-excused

Chairman Werth called the Regular Commission meeting of the Gates Fire District to order at 6:30 p.m.

Pledge of Allegiance was led by District Secretary Capone

Chairman Werth identified all the emergency exits within the building.

Would any of the guests like to address the Board at this time?

The guest declined to address the Board.

Unapproved

Approval of Prior Meeting Minutes:
Motion to approve the March 26th, 2026, Commission meeting minutes made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Treasurer's Report – presented by Brittany Gould:
Treasurer's Report presented.

Motion to approve the Treasurer's Report as March 31st, 2026, made by Commissioner Cox and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Monthly Check List Report presented.

Motion to approve the Monthly Check List Report made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Profit and Loss Report presented:

Motion to approve the Profit and Loss report presented made by Commissioner Johnson and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Accounts Payable Report: Bills to be paid since the last meeting in the total amount of $98,189.85 were presented by the Treasurer and were audited by the Board of Fire Commissioners. All Commissioners in attendance signed the attachment to the Treasurer's Office list of vouchers approved to be paid.

Motion and Resolution to approve the Accounts Payable Report for the April 9th, 2026, bills and ordering the Treasurer to pay such audited and approved vouchers in the amount of $98,189.85 made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

District Secretary's Report – Donna Capone:
Assistant Chief Quill distributed Informational Bulletin 26-011 to All Personnel regarding a Personnel Status Change.

Unapproved

Sean Hucko Audit was published in the Rochester Business Journal on April 3rd, 2026, and put on our website on April 9th, 2026.

Chief's Report – Timothy D. Goole:
March 2026: 504 Calls for Service, 1 working fire

Purchase Request:
Community Risk Reduction:
Permission to spend $300.18 with Amazon for craft supplies for Community Risk Reduction messaging. There are funds to cover the expense.

Motion to approve to spend $300.18 for craft supplies from Amazon made by Commissioner Comenale and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Do the Right Thing Award: We were notified that the 2 students we nominated for the Do the Right Thing Award will be receiving the award on May 7th. Community Risk Reduction will be attending the ceremony.

Bidding approval: I'm looking for permission to start the process to go out to bid for our vehicle exhaust extraction project. I would like assistance from the Contract Commissioner and be able to use the attorney where needed.

Motion to approve to start the bid process for the vehicle exhaust extraction project and use the attorney where needed made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Buffalo Road Construction Project: The first phase of the housing construction project for the 3600 block of Buffalo Road has started. You may recall me reporting on this a few years ago. This project will include approximately 144 single family homes and 26-4-unit townhome buildings.

GC3 Flowerpot: We have been asked by Gates Chili Community Connections group to paint a flowerpot. Community Risk Reduction plans to handle and put a fire prevention message on the pot. Once completed, is it okay to put the pot next to the mailbox. Commission approved with no vote.

Request for Executive Session for Personnel Matters.

Assistant Chief's Report-Mark A. Quill:
Request to surplus equipment: Request permission to surplus thirteen (13) exercise masts. These mats have no monetary value to the district.

Unapproved

Motion to approve to surplus thirteen (13) exercise mats made by Commissioner Comenale and seconded by Commissioner Cox. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Purchase Requests:
Apparatus, Equipment & Services:
Request permission to purchase a decked drawer systems and slide-out tray for the 4C85 vehicle for the price of $3,774.98 from Decked.com; request permission to purchase a APX8500 All Band MP Mobile and the necessary software and equipment for the new 4C85 vehicle for the price of $7,335.75 from Motorola Solutions; request permission to purchase twenty-five (25) pairs of structural firefighting gloves (MFA72LG T Majestic Kangaroo glove, gauntlet) of various sizes at the price of $3,1500.00 from Dival Safety Equipment; request permission to purchase eighteen (18) SCBA waist straps (MSA G1 left and right side) for the price of $1,388.25 from Firematic Supply Company; request permission to authorize Firematic Supply Company conduct Hydrostatic testing on all district SCBA cylinders for the price of $7,226.25 (this is slightly over the budgeted amount but there are funds to cover the added expense; request permission to purchase twelve (12) In-line 20-Amp GFCI Plugs for the price of $498.96 from the Home Depot. There are funds to cover the expenses.

Motion to approve the purchase of a decked drawer systems and slide-out tray for the 4C85 vehicle for the price of $3,774.98 from Decked.com; to purchase a APX8500 All Band MP Mobile and the necessary software and equipment for the new 4C85 vehicle for the price of $7,335.75 from Motorola Solutions; to purchase twenty-five (25) pairs of structural firefighting gloves (MFA72LG T Majestic Kangaroo glove, gauntlet) of various sizes at the price of $3,1500.00 from Dival Safety Equipment; to purchase eighteen (18) SCBA waist straps (MSA G1 left and right side) for the price of $1,388.25 from Firematic Supply Company; to authorize Firematic Supply Company conduct Hydrostatic testing on all district SCBA cylinders for the price of $7,226.25; to purchase twelve (12) In-line 20-Amp GFCI Plugs for the price of $498.96 from the Home Depot made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Chairman Werth's Report:
No Report

Vice Chairman Cox's Report:
Closure on District Insurance-Disclosure statement sent to New York State regarding insurance.

Unapproved

Project updates-the Commission project sheet will be updated and distributed to the Commissioners.

Commissioner Comenale's Report:
No Report

Commissioner Koch's Report:
Excused

Commissioner Johnson's Report:
No Report

Kevin Mahoney, Esq.
Excused

Executive Session:
Motion made at 6:42 p.m. by Commissioner Werth and seconded by Commissioner Cox to enter Executive Session for the purpose of discussion regarding *the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and/or potential litigation*. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

A motion to exit Executive Session made by Commissioner Cox and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

The Board exited Executive Session and returned to Open Session at 7:06 pm. The Board took no action in Executive Session.

Open Session:
No motions were made.

Unapproved

Adjournment:
Motion to adjourn the April 9th, 2026, Regular Commission Meeting at 7:07 p.m. made by Commissioner Cox and seconded by Commissioner Comenale. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-excused, Commissioner Johnson-approved, Commissioner Werth-approved.

Respectfully submitted,

Donna Capone
District Secretary

Unapproved