GATES FIRE DISTRICT

2355 Chili Avenue, Rochester, New York 14624
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www.gatesfiredistrictny.gov
Serving Territory in the Towns of Gates and Chili, N.Y.

Gates Fire District
Board of Fire Commissioners
Regular Commission Meeting
THURSDAY, February 26, 2026
6:30 PM

UNAPPROVED MINUTES

Attendance
James Werth, Chairman
Daniel Cox, Vice Chairman
Louis Comenale, Jr., Commissioner
Richard Koch, Commissioner
Charles Johnson, Commissioner
Timothy D. Goole, District Fire Chief
Mark A. Quill, District Assistant Fire Chief
Donna Capone, District Secretary
Brittany Gould, Treasurer

Guests
**See attached sign-in sheet

Absent
Julie Spencer, Deputy District Treasurer-excused
Kevin Mahoney Esq., Legal Counsel-excused

Chairman Werth called the Regular Commission meeting of the Gates Fire District to order at 6:30 p.m.

Pledge of Allegiance was led by Assistant Chief Quill.

Chairman Werth identified all the emergency exits within the building.

Would any of the guests like to address the Board at this time?
(please state your name and address)

The guest declined to address the Board.

Unapproved

Approval of Prior Meeting Minutes:
Motion to approve the February 12th, 2026, Commission Meeting Minutes made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: All approved.

Treasurer's Report – presented by Brittany Gould:
Accounts Payable Report: Bills to be paid since the last meeting in the total amount of $226,580.18 were presented by the Treasurer and were audited by the Board of Fire Commissioners. All Commissioners in attendance signed the attachment to the Treasurer's Office list of vouchers approved to be paid.

Motion and Resolution to approve the Accounts Payable Report for February 26th, 2026, bills and ordering the Treasurer to pay such audited and approved vouchers in the amount of $226,580.18 made by Commissioner Johnson and seconded by Commissioner Koch. Commission polled: Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Gates Tax Levy was received on Friday February 13th.

CNB CD Investments: we invested about 80% of the tax levy in CD's as the interest was higher than NYClass currently.

District Secretary's Report – Donna Capone:
Chief Goole distributed Informational Bulletin 26-008 to All Personnel regarding him being Out of Town.

Assistant Chief Quill distributed Informational Bulletin 26-009 to All Personnel regarding Personnel Status Change.

Assistant Chief Quill distributed General Order 26-001 to All Personnel regarding Multiple Alarm Fire Dispatch Procedures.

Request to shred 21 boxes for record retention.

Motion to approve to shred 21 boxes for record retention made by Commissioner Koch and seconded by Commissioner Cox. Commission polled: All approved.

We received the New York Fire District Officer's Guide Revision 28, by Ray DiRaddo does the Board want to keep it, the cost is $175.00.

Motion to approve the purchase of New York Fire District Officer's Guide Revision 28 made by Commissioner Werth and seconded by Commissioner Koch. Commission polled: All approved.

Unapproved

Prevailing Wage Update for 2026-certified payroll requirement. I sent out an email to all Commissioners, does the Board have any questions? Commission discussed.

Chief's Report – Timothy D. Goole:

Purchase Requests:
Permission to spend $12,000.00 to bring in guest speaker Dr. Candace Ashby for an Officer Development Seminar. This will be a two-day event, and the total cost will be shared with Ridge Road, North Greece, Barnard, Lakeshore and Irondequoit Fire Districts; permission to spend $5,968.70 for one (1) Skylotec Automatic Safety Belay System with rope from allhandsfire.com. There are funds to cover the expenses.

Motion to approve to spend $12,000.00 to bring in guest speaker Dr. Candace Ashby for an Officer Development Seminar. This will be a two-day event, and the total cost will be shared with Ridge Road, North Greece, Barnard, Lakeshore and Irondequoit Fire Districts; to spend $5,968.70 for one (1) Skylotec Automatic Safety Belay System with rope from allhandsfire.com made by Commissioner Koch and seconded by Commissioner Johnson. Commission polled: All approved.

Surplus Requests:
Permission to surplus the list of items provided. None of these items have any value to the district.

Motion to approve to surplus the list of items provided made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: All approved.

Educational Reimbursement Program: I am requesting an employee to continue in the educational reimbursement program to obtain a bachelor's degree.

Motion to approve to have an employee continue in the educational reimbursement program to obtain a bachelor's degree made by Commissioner Comenale and seconded by Commissioner Johnson. Commission polled: All approved.

Membership Committee: The membership committee met with three candidates earlier this month and has recommended they move forward in the process to become volunteer firefighters. We will be meeting with an additional candidate tomorrow.

Assistant Chief's Report - Mark A. Quill:

Apparatus Updates:
The new Engine 4512 is currently under construction at the manufacturer with an estimated delivery date of late May to early June. I have some pictures of the Engine under construction for your review.
While parked on the scene of an emergency call for service Engine 4522 was struck by a passing vehicle damaging the driver-side mirror sustaining minimal damage.

Unapproved

Apparatus, Equipment & Services:
Request formal approval for the purchase of a mirror kit for Engine 4522 for the price of $1,276.00 from the Sutphen Corporation. This request was approved by email vote on February 19th, 2026; request permission to purchase one (1) 2026 Chevrolet Silverado 2500 Heavy Duty Pickup Truck to replace the 4C85 vehicle for the price of $51,490.00 from Joe Basil Chevy (NYS Contract pricing); request permission to purchase a truck bed cap for the 4C85 vehicle for the price of $4,375.55 from Alliance Fleet; request permission to purchase various hardware pieces to replace stock for the district mechanic for the price of $648.34 from Hardware & Fastening Solutions; request permission to purchase three (3) Leatherhead Forged Halligan Bars for Quint 4510 for the price of $777.00 from MES; request permission to purchase six (6) pairs of Globe Supreme 14" Turnout Boots for the price of $3,100.00 from Firematic Supply Inc. There are funds to cover these expenses.

Motion to approve the purchase of a mirror kit for Engine 4522 for the price of $1,276.00 from Sutphen Corporation; to purchase one (1) 2026 Chevrolet Silverado 2500 Heavy Duty Pickup Truck to replace the 4C85 vehicle for the price of $51,490.00 from Joe Basil Chevy; to purchase a truck bed cap for the 4C85 vehicle for the price of $4,375.55 from Alliance Fleet; to purchase various hardware pieces to replace stock for the district mechanic for the price of $648.34 from Hardware & Fastening Solutions; to purchase three (3) Leatherhead Forged Halligan Bars for Quint 4510 for the price of $777.00 from MES; to purchase six (6) pairs of Globe Supreme 14" Turnout Boots for the price of $3,100.00 from Firematic Supply Inc. made by Commissioner Koch and seconded by Commissioner Cox. Commission polled: All approved.

Chairman Werth's Report:
No Report

Vice Chairman Cox's Report:
Commissioner Johnson and Commissioner Cox attended the Board of Directors meeting on Monday night. The Gates Chili Fire Department Board of Directors communicated at their February 23, 2026, meeting that they are no longer actively recruiting Volunteer Firefighters. This is based on the last 10+ years that the results were not successful. Specifically, for the last 3-4 years, only 1 member of the current 6 members have met their requirements. They noted, during 2022, they put a plan together for the year with no results. Their costs that included buying signs along with spending several hours meeting with other departments seeking ways to improve and the results were not favorable.

Commissioner Comenale's Report:
No Report

Commissioner Koch's Report:
Reminder: I will be out of town from March 2nd to April 1st, I will be available by phone and email.

Unapproved

Commissioner Johnson's Report:
No Report

Note: want to thank all of the Battalion Chief's for the opportunity to do Ride-Alongs this winter.

Kevin Mahoney, Esq.
Excused

Executive Session:
The Board did not enter into Executive Session.

Open Session:

Adjournment:
Motion to adjourn the February 26, 2026, Regular Commission Meeting at 6:46 p.m. made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: All approved.

Respectfully submitted,

Donna Capone
District Secretary

Unapproved