GATES FIRE DISTRICT

2355 Chili Avenue, Rochester, New York 14624
Phone: 585-426-2720 Fax: 585-426-7444
www.gatesfiredistrictny.gov
Serving Territory in the Towns of Gates and Chili, N.Y.

Gates Fire District
Board of Fire Commissioners
Regular Commission Meeting
Thursday, February 12, 2026
6:30 PM

UNAPPROVED MINUTES

Attendance
Daniel Cox, Chairman
James Werth, Vice Chairman
Louis Comenale, Jr., Commissioner
Richard Koch, Commissioner
Charles Johnson, Commissioner
Timothy D. Goole, District Fire Chief
Mark A. Quill, District Assistant Fire Chief
Brittany Gould-Treasurer
Julie Spencer, Deputy District Treasurer
Donna Capone, District Secretary

Guests
**See attached sign-in sheet

Absent
Kevin Mahoney, Esq., Legal Counsel-Excused

Chairman Werth called the Regular Commission meeting of the Gates Fire District to order at 6:30 p.m.

Pledge of Allegiance was led by Commissioner Cox.

Chairman Werth identified all the emergency exits within the building.

Would any of the guests like to address the Board at this time?

The Guest declined to address the Board

Unapproved

Approval of Prior Meeting Minutes:
Motion to approve the January 22nd, 2026, Commission meeting minutes made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: Commissioner Cox-approved, Commissioner Comenale-abstained, Commissioner Koch-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

Treasurer's Report – presented by Brittany Gould:

Treasurer's Report presented.

Motion to approve the Treasurer's Report as January 31st, 2026, made by Commissioner Cox and seconded by Commissioner Koch. Commission polled: All approved.

Monthly Check List Report presented.

Motion to approve the Monthly Check List Report made by Commissioner Johnson and seconded by Commissioner Koch. Commission polled: All approved.

Profit and Loss Report presented:

Motion to approve the Profit and Loss report presented made by Commissioner Koch and seconded by Commissioner Cox. Commission polled: All approved.

Accounts Payable Report: Bills to be paid since the last meeting in the total amount of $123,867.61 were presented by the Treasurer and were audited by the Board of Fire Commissioners. All Commissioners in attendance signed the attachment to the Treasurer's Office list of vouchers approved to be paid.

Motion and Resolution to approve the Accounts Payable Report for the February 12th, 2026, bills and ordering the Treasurer to pay such audited and approved vouchers in the amount of $123,867.61 made by Commissioner Cox and seconded by Commissioner Koch. Commission polled Commissioner Cox-approved, Commissioner Comenale-approved, Commissioner Koch-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

January LOSAP Summary Report presented.

Motion to approve the January LOSAP Summary Report made by Commissioner Cox and seconded by Commissioner Koch. Commission polled: All approved.

Chili tax levy check was received on February 10th.

A message from the Town of Gates was received stating that the tax check will be ready for pick up tomorrow afternoon.

Unapproved

District Secretary's Report – Donna Capone:
Chief Goole distributed Informational Bulletin 26-003 to All Personnel regarding District Storeroom.

Assistant Chief Quill distributed Informational Bulletin 26-004 to All Personnel regarding Personnel Status Change.

Assistant Chief Quill distributed Informational Bulletin 26-005 to All Personnel regarding MDT Password Schedule.

Chief Goole distributed Informational Bulletin 26-006 to All Personnel regarding Reserve Membership.

Assistant Chief Quill distributed Informational Bulletin 26-007 to All Personnel regarding Group Assignments.

Chief's Report – Timothy D. Goole:
January 2026: 501 Calls for Service 501 with one working fire.

Educational Reimbursement: I'm looking for permission to reimburse an employee $1,668.00 for educational expenses. The employee has received prior authorization and has submitted all the appropriate paperwork.

Motion to approve to reimburse an employee $1,668.00 for educational expenses made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: All approved.

Purchase Requests:
Training:
Permission to spend $400.00 to send one (1) Officer and one (1) Firefighter to Colt Training; permission to spend $600.00 to send one Officer and three (3) Firefighters to the Port City Conference and the use of a district vehicle; permission to spend $110.00 to send one (1) Officer to the Finger Lakes EMS Conference and use of a district vehicle; permission to spend $35.00 to send one (1) Officer to SALT Triage Train-the-Trainer; permission to spend $2,075.00 to send one (1) Officer to the Staff & Command Course and use of a district vehicle; permission to spend $1,021.13 to send one (1) Officer to the Active Assailant Conference and the use of a district vehicle; permission for the use of a district vehicle to send one (1) Officer to the Command and Control class (there is no cost for this training); permission for the use of a district vehicle to send two (2) Firefighters to Swift Water Rescue Training (there is no cost for this training). There are funds to cover the expenses.

Motion to approve to spend $400.00 to send one (1) Officer and one (1) Firefighter to Colt Training; to spend $600.00 to send one Officer and three (3)

Unapproved

Firefighters to the Port City Conference and the use of a district vehicle; to spend $110.00 to send one (1) Officer to the Finger Lakes EMS Conference and use of a district vehicle; to spend $35.00 to send one (1) Officer to SALT Triage Train-the-Trainer; to spend $2,075.00 to send one (1) Officer to the Staff & Command Course and the use of a district vehicle; permission to spend $1,021.13 to send one (1) Officer to the Active Assailant Conference and the use of a district vehicle; the use of a district vehicle to send one (1) Officer to the Command and Control class (there is no cost for this training); the use of a district vehicle to send two (2) Firefighters to Swift Water Rescue Training made by Commissioner Johnson and seconded by Commissioner Koch. Commission polled: All approved.

Buildings and Grounds:
Permission to spend up to $2,300.00 with IRR Supply for copper piping and supplies needed to replace the booster pump at Station 1 that was purchased last year; permission to spend $2,100.00 with Skyworks for a 4-week rental; permission to spend $2,400.00 with Advanced Hood Cleaning for kitchen hood cleaning. There are funds to cover the expenses.

Motion to approve to spend up to $2,300.00 with IRR Supply for copper piping and supplies needed to replace the booster pump at Station 1 that was purchased last year; to spend $2,100.00 with Skyworks for a 4-week rental; to spend $2,400.00 with Advanced Hood Cleaning for kitchen hood cleaning made by Commissioner Koch and seconded by Commissioner Cox. Commission polled: All approved.

Community Risk Reduction:
Permission to spend $3,789.95 with Roth ID Tags for ID Tags for our car seat program; permission to spend $450.00 with Amazon to purchase replacement smoke detector bags. There are funds to cover the expenses.

Motion to approve to spend $3,789.95 with Roth ID Tags for ID Tags for our car seat program; to spend $450.00 with Amazon to purchase replacement smoke detector bags made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: All approved.

Apparatus Services & Equipment:
Permission to spend $1,350.30 with Amazon for our Firewall License Renewal. There are funds to cover the expenses.

Motion to approve to spend $1,350.30 with Amazon for our Firewall License renewal made by Commissioner Koch and seconded by Commissioner Cox. Commission polled: All approved.

Surplus Request:
Permission to surplus the following items:

Unapproved

Nine (9) bunker coats
Fifteen (15) bunker pants
Six (6) helmets
One (1) pair of boots
Five (5) Type III harnesses
Two (2) Type II harnesses
Forty-four (44) throw ropes
Six (6) 200’ water ropes
Two (2) dry suits
One (1) ice rescue suit
One (1) training mannequin
Four (4) litter straps
Four (4) water rescue helmets
These items have no value to the district.

Motion to approve to surplus Nine (9) bunker coats; Fifteen (15) bunker pants; Six (6) helmets; One (1) pair of boots; Five (5) Type III harnesses; Two (2) Type II harnesses; Forty-four (44) throw ropes; Six (6) 200’ water ropes; Two (2) dry suits; One (1) ice rescue suit; One (1) training mannequin; Four (4) litter straps; Four (4) water rescue helmets made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: All approved.

Snow Relocation Appreciation: At the end of January, the snow pile in front of the Administration Building was covering about half of the lot. Assistant Chief Quill reached out to the Town Highway department asking if they would move the snow from the front lot to the back lot. They did so in pretty short order. I sent an email to acting Superintendent Santillo thanking him for sending someone over to complete the work.

Training Facility Agreements:
I’m looking for permission to sign the North Greece District’s Facility Use and License Agreement prior to us conducting training. This agreement is identical to past years and has been signed by the Fire Chief in years past.

Motion to approve to sign the North Greece District’s Facility Use and License Agreement made by Commissioner Koch and seconded by Commissioner Cox. Commission polled: All approved.

I’m looking for permission to sign the Spencerport Fire District Intermunicipal Cooperation Agreement for use of their training grounds prior to us conducting training. This agreement has been approved by our attorney.

Motion to approve to sign the Spencerport Fire District Intermunicipal Cooperation Agreement made by Commissioner Koch and seconded by Commissioner Johnson. Commission polled: All approved.

Unapproved

Thank you: I received a thank you letter from Chief Napolitano of the RFD for our assistance provided to his organization during their second alarm fire on January 28th.

Administrative Offices will be closed on Monday February 16th for the Holiday.

I will be out of Town tomorrow into Saturday.

Request for Executive Session for Personnel Matters

Assistant Chief's Report-Mark A. Quill:

Apparatus Updates
Quint 4510 is out of service due to an aerial swivel needing replacement. This part costs approximately $22,000.00. Originally due to the part maker stating the part was out of warranty, Sutphen offered the district the price of $11,000.00 for the part. The district mechanic and the Chief's office were able to work with Sutphen who covered the cost of the part in full. The Quint should be in service on February 13th.

Commissioner Cox wanted to recognize the District Mechanic Harris Reed with his record keeping and saving the district money. Great job!

Operational Guidelines:
Request approval for the revision of Gates Fire District Operational Guideline 10-003 Patient Referral Process and Reporting.
Request approval of the revision of Gates Fire District Operational Guideline 07-021 Smoke and Carbon Monoxide Alarm Distribution Program.

Motion to approve revision of Gates Fire District Operational Guideline 10-003 Patient Referral Process and Reporting and Operational Guideline 07-021 Smoke and Carbon Monoxide Alarm Distribution Program made by Commissioner Koch and seconded by Commissioner Johnson. Commission polled: All approved.

Purchase Requests:
Apparatus, Equipment & Services:
Request to spend up to $1,800.00 on an air compressor dryer for Station 3 from R.W. Lindsay; to purchase the following items (two (2) Master Gauges, four (4) pump intake screens; one (1) door grab handle; two (2) Master Drain repair kits) from Fireline Equipment for vehicle maintenance and backstock at the price of $498.15; request to purchase seventy-five (75) Set & Forget Life Grip Belt Class I harnesses and the required Tech Extension 7" lanyards for the price of $13,444.50 from MES equipment. There are funds to cover the expenses.

Unapproved

Motion to approve the purchase of an air compressor dryer at Station 3 at the cost of up to $1,800.00 from R.W. Lindsay; to purchase two (2) Master Gauges, four (4) pump intake screens; one (1) door grab handle; two (2) Master Drain repair kits from Fireline Equipment for vehicle maintenance and backstock at the price of $498.15; to purchase seventy-five (75) Set & Forget Life Grip Belt Class I harnesses and the required Tech Extension 7" lanyards for the price of $13,444.50 from MES equipment made by Commissioner Johnson and seconded by Commissioner Cox. Commission polled: All approved.

Chairman Werth's Report:
Requesting formal approval for the Administrative Staff snow day on January 26th, 2026.

Motion to approve the Administrative Staff snow day on January 26, 2026, made by Commissioner Koch and seconded by Commissioner Cox. Commission polled: All approved.

Request for Executive Session for a personnel matter.

Vice Chairman Cox's Report:
Formal approval for Priority Power Agreement fka Energy Solutions USA for energy agreement approval already approved via email.

Motion to approve Priority Power Agreement made by Commissioner Cox and seconded by Commissioner Johnson. Commission polled: All approved.

Commissioner Comenale's Report:
No Report

Commissioner Koch's Report:
No Report

Commissioner Johnson's Report:
No Report

Kevin Mahoney, Esq.
Excused

Executive Session:
Motion made at 6:54 p.m. by Commissioner Cox and seconded by Commissioner Koch to enter Executive Session for the purpose of discussion regarding *the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and/or potential litigation*. Commission polled: Commissioner Cox-

Unapproved

approved, Commissioner Comenale-approved, Commissioner Koch-approved, Commissioner Johnson-approved, Commissioner Werth-approved.

A motion to exit Executive Session made by Commissioner Cox and seconded by Commissioner Koch. Commission polled: All approved.

The Board exited Executive Session and returned to Open Session at 7:41 pm. The Board took no action in Executive Session.

Open Session:
No motions made.

Adjournment:
Motion to adjourn the February 12th, 2026, Regular Commission Meeting at 7:42 p.m. made by Commissioner Comenale and seconded by Commissioner Koch. Commission polled: All approved.

Respectfully submitted,

Donna Capone
District Secretary

Unapproved